



FY2009 (7/1/08 – 6/30/09) Annual Work Plan
Clark Conservation District
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Mission of the Clark Conservation District

Mission of the Clark Conservation District is to assist land users and others to protect, conserve, and manage water quality, soils, and natural habitat areas of the District to benefit present and future citizens.

Natural Resource Priorities:

Water Quality (stormwater, water leaving property, infiltration issues, contaminants, septics, sediments)

- By February 2014 will have demonstrated improvement in any water quality parameters in major streams and tributaries in Clark County including a measurable improvement in Salmon Creek; through assistance to 30 septic tank owners, 165 engineering services provided, 50% of the animal agriculture landowners assisted, 1500 conservation practices voluntarily applied, and all the owners of properties on or adjacent to Salmon Creek and its major tributaries have been contacted and offered assistance from our programs

Habitat (loss or changes in critical & unique habitats, connectivity, native wildlife & plants, wetland)

- By February 2014 find or create a program with funding for upland wildlife habitat restoration and protection on 50 acres; riparian area enhancement on 5 miles of stream including fisheries habitat in multiple mile reaches (highest priority private & county ownership) in the East Fork Lewis River for steelhead spawning, rearing and holding areas.

Land Use(open space, open lands, farm land & forest land preservation, soil productivity, intensive land use, development issues, maximize the working lands capacity)

- By February 2014 all farmland is accurately inventoried with 6 farms approximately 400 acres enrolled in a farmland preservation program

Program Areas: Conservation Planning and Assistance, Animal Agriculture, Engineering, Information and Education, District Operations

Funding Source(s): WSCC, Ecology, IAC

Activities for FY2009	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding
<i>Annual Elections/Appointments</i> <ul style="list-style-type: none">Prepare Supervisor ElectionsReview and Advertise Appointed and Elected Supervisor PositionsSubmit Proper Forms to the CommissionConduct Annual Board meeting/Election of Officers	March January Dec.-March April	Becky/Denise Board Members		PO & Ed Admin Operating
<i>WACD Activities</i> <ul style="list-style-type: none">Annual MeetingDuesUrban Community & Coastal Resources Committee	November June On-going	Board Members Becky		PO & Ed Admin Operating

<ul style="list-style-type: none"> WACD Vice –President Duties 	On-going On-going	Denise Dean		
<i>Grant Reporting</i> <ul style="list-style-type: none"> Quarterly Progress Reports- Dept. of Ecology Semi-Annual Progress Reports- WSCC, Ecology Voucher Progress Reports- IAC 	April, July, Oct, Jan July, Dec Quarterly	All staff		Admin Operating
<i>Conduct Regular Monthly Meetings</i> <ul style="list-style-type: none"> District Administration Review Minutes Send minutes and Treasure's Report to WSCC Approve Expenditures Review Activities Guest Speakers- Invite citizens to participate or be Assoc. members NRCS Report and Participation District/NRCS Employee Staff Meetings District/NRCS Employee Safety Meetings 	First Thurs. of every month Monthly Quarterly Quarterly	All staff Board members NRCS staff		PO & Ed Admin Operating
<i>District Planning</i> <ul style="list-style-type: none"> Review and Prepare Annual Plan of Work and Long Range Plan Prepare Annual Report of Accomplishments Send Annual Plan and Long Range Plan to WSCC Send Annual Report of Accomplishments to WSCC 	April Sept May Sept	Denise/Board Members Denise Denise		PO & Ed Admin Operating
<i>Partners Activities</i> <ul style="list-style-type: none"> WSU Extension USDA Natural Resource Conservation Service SW Engineering Control Board Clark County Clark Public Utilities Conservation Districts Farm Service Agency Lower Columbia Fish Recovery Board Lower Columbia Fish Enhancement Board WACD Annual Meeting WADE Conference 	On-going On-going Quarterly On-going On-going On-going On-going On-going On-going Nov June	All staff		Tech Assist PO & Ed Admin Operating
<i>Educational/ Outreach Activities</i> <ul style="list-style-type: none"> Regional Envirothon- Wahkiakum 	April	All staff and		Tech Assist PO & Ed

<ul style="list-style-type: none"> Washington State Envirothon committee Workshops- WSU Website, displays, tours Organize and conduct plant sale Assessment AgHCO 	On-going On-going	Board Members		Admin Operating
<i>CREP Grant</i> <ul style="list-style-type: none"> Landowner assistance and cost-share Maintenance on existing projects Policy and contract development New contracts 	7/1/08- 6/30/09	All staff		Tech Assist PO & Ed Admin Operating Cost Share
<i>Rural Living for Clean Water Grant</i> <ul style="list-style-type: none"> Landowner assistance and cost-share Farm Plan development and revision Educational workshops Website 	Ends Dec 2009	All staff		Tech Assist PO & Ed Admin Operating Cost Share
<i>Salmon Creek Restoration Grant</i> <ul style="list-style-type: none"> Streambank stabilization Conservation Plan development 	Ends Dec 2009	All staff		Tech Assist PO & Ed Admin
<i>Implementation Grant</i> <ul style="list-style-type: none"> Landowner assistance and cost-share Educational workshops Envirothon 	7/1/08- 6/30/09	All staff		Tech Assist PO & Ed Admin Operating Cost Share
<i>Regional Livestock Inventory Grant</i> <ul style="list-style-type: none"> Develop and complete livestock survey Compile data, further assessment of priorities 	Ends 12/31/08	All staff		Tech Assist PO & Ed Admin Operating Cost Share
<i>Family Forest Fish Passage Program(FFFPP)</i> <ul style="list-style-type: none"> Nitkowski project Wooldridge project 		Becky Denise		Tech Assist Admin Operating Cost Share

<i>Financial Activities</i> <ul style="list-style-type: none"> State Audit Annual Internal Audit Monthly Financial Reports Basic Funding Application and reports Grant Applications Commission District Operations Review 	Oct May Monthly April As Needed April	Becky Board Members		PO & Ed Admin Operating
<i>Legislative Activities</i> <ul style="list-style-type: none"> Engineering issues Continue communications about District activities 	As Needed As Needed	Board Members		PO & Ed Admin Operating
<i>Capacity Building Activities</i> <ul style="list-style-type: none"> Assessment activities Public Hearings Continue communications about District activities 	As Needed By 8/1/08 As Needed	Denise Board Members		PO & Ed Admin Operating
<i>Annual Southwest Area Meeting</i> <ul style="list-style-type: none"> Attend 2008 SW Area Meeting 	Oct	All staff Board Members		Admin Operating



FY2009 Annual Budget Clark Conservation District

Operating Budget for FY2009

ANNUAL PLAN BUDGET FY 2009 (July 1, 2008-June 30, 2009)	
Technical Assistance	\$ 122,000.00
Administration	\$ 50,500.00
Public Outreach and Education	\$ 64,000.00
Landowner Cost-Share	\$ 235,700.00
Professional Services	\$ 10,000.00
Operating Expenses	\$ 33,000.00
Equipment and Supplies	\$ 5,000.00
Matching Services	\$ 80,000.00
TOTAL	\$ 600,200.00